

**LLOYD GARDNER FELLOWSHIP IN LEADERSHIP AND SOCIAL POLICY  
APPLICATION INSTRUCTIONS  
DUE DATE: MARCH 13, 2017**

Read through this document carefully. Direct any questions to [gardner.fellows@gmail.com](mailto:gardner.fellows@gmail.com).

**Application Materials**

Your application packet will consist of the following materials:

1. Recommendation letters
2. Short essay
3. Unofficial Transcripts (downloaded from my.rutgers.edu)
4. CV or resume
5. Optional letter to the committee

**1. Recommendation Letters**

Two letters of recommendation are required for this program. Please identify two people who can serve as academic references for you. After you ask them to be your recommender, use this link: <http://www.jotform.us/lgfellows/recommender> to enter the names and email addresses of your two recommenders. They will be sent a link where they can upload their recommendation letters for you. You should submit their names as quickly as possible; letters are due on MARCH 13, 2017, with the rest of your application.

*The remaining application materials can be submitted here:*  
<http://www.jotform.us/lgfellows/apply>.

**2. Essay**

Please write 500-750 word essay responding to the following question. You will upload your essay in the application portal. Please save your file as either a doc or a pdf, and title it yourlastname.essay.

**Is violence inevitable? Are people destined to engage in violent conflict at the individual and/or collective level, or can we imagine a non-violent world?**

**3. Unofficial Transcript(s)**

Please submit your most recent transcripts from Rutgers. It can be downloaded from my.rutgers.edu, and should contain your fall 2016 grades.

**4. CV or Resume**

Your CV or resume should include any professional or academic achievements, as well as extra curricular activities.

**5. Optional Letter to Committee**

Please use this space to tell the committee anything else you would like them to know when considering your application.

## Checklist:

**Please make sure you have:**

- ⇒ **Entered the names of your two recommenders at <http://www.jotform.us/lgfellows/recommender>**
- ⇒ **Confirmed that your recommenders have submitted their letters;**
- ⇒ **Written the 500-750 word essay;**
- ⇒ **Downloaded your transcript from [my.rutgers.edu](http://my.rutgers.edu);**
- ⇒ **Submitted the essay, transcript, CV, and optional letter to <http://www.jotform.us/lgfellows/apply>.**

**Important: when saving your documents, please title them like this: your last name.document name (such as: smith.transcript.doc or smith.cv.pdf).** Please save all documents as either a .pdf or .docx file.

These can all be uploaded to <http://www.jotform.us/lgfellows/apply>. The entire application is due by March 13, 2017, at 11:59 pm.